

PROPERTY SUMMARY SHEET
FEBRUARY 5 & APRIL 5, 2026
DETERMINATION & CERTIFICATION HEARING

18. 338 Moss St., Marlon Chang owner, 1002 Josephine Dr Temple, Purchased 2013

I, Linda A. Kelleher, am employed by the City of Reading in its City Council Office and in my capacity as an employee of and custodian of records for the City of Reading, after reviewing the affidavits submitted for this property, find that the following conditions exist:

	Determination	Certification
Notice Mailed First Class to Property Owner on	<u>10/31/25</u>	<u>2/11/26</u>
Notice Posted on Subject Property on	<u>1/6/26</u>	<u>3/18/26</u>
Delinquent Water	Determination Amount: <u>\$12960²⁵</u> Status: <u>OK 2009</u> (water, sewer, trash, recycling fees)	Certification Amount: <u>\$13149⁵³</u> Status: <u>OK 2009</u>
Delinquent Taxes	Amount: <u>\$1470⁵⁷</u> <u>2025 City County School</u>	Amount: <u>\$2717⁷¹</u> <u>2024-25 City County School</u>
Electric Utility Status:	_____	_____
Gas Utility Status:	_____	_____
Liens	Amount: _____	Amount: _____
Building Trades Condition Determination:	_____	
Building Trades Condition Certification:	_____	
Property Maintenance Condition Determination:	<u>2 Wm Mdr 5 x10v Placed unlaupful 2013 Failed Inspect 1/26 \$2090 unpaid</u> <u>20 Col Trash 1 Col Anolon green airdoors</u>	
Property Maintenance Condition Certification:	<u>\$2194²⁸ unpaid Failed Inspect 1/21/26 Placed unlaupful 2013</u> <u>3 Wm Mdr 5 x10v 8 Col Trash 13 Col Wleeds 1 Col Anolon</u> <u>green airdoors</u>	



CITY OF READING, PENNSYLVANIA

BLIGHTED PROPERTY REVIEW COMMITTEE
815 WASHINGTON STREET
READING, PA 19601-3690
(610) 655-6311

February 11th, 2026

NOTICE OF CERTIFICATION HEARING **AND ORDER TO ELIMINATE BLIGHT**

MARLON D CHANG
1002 JOSEPHINE DR
TEMPLE, PA 19560

RE: 338 MOSS ST
9531769022222

Dear MARLON D CHANG,

Please be advised that following a Determination Hearing held on February 5th, 2026, the City of Reading Blighted Property Review Committee ("the Committee") determined that the above referenced property set the criteria for blight as defined under the City of Reading Codified Ordinance Chapter 23, Part 9, Section 23-904.

You are hereby ORDERED TO ELIMINATE ALL BLIGHT CONDITIONS BY April 2nd, 2026. FAILURE TO DO SO MAY RESULT IN THE PROPERTY BEING CONDEMNED.

NOTICE IS HEREBY GIVEN THAT A CERTIFICATION HEARING WILL BE HELD TO FORMALLY CERTIFY THE PROPERTY AS BLIGHED, PURSUANT TO THE CITY OF READING CODIFIED ORDINANCE CHAPTER 23, PART 9, SECTIONS 23-903 AND 906.

THE BLIGHT CERTIFICATION HEARING WILL BE HELD ON

April 2nd, 2026 at 6:00pm
Location: 815 Washington St, Reading PA
2nd Floor, Council Chambers

At this hearing, the Committee will present their final findings and recommendation that the above referenced property be certified blighted. You, or your authorized representative, will have the opportunity to offer and additional information or objections before a final certification decision is made.

If the property is certified as blighted, it may become subject to additional enforcement actions, including eligibility for public nuisance abatement, imposition of fines or penalties, inclusion in redevelopment programs, the taking of property through eminent domain proceedings or other legal action pursuant to applicable laws.

If you have taken or are taking corrective action to address the conditions cited, you are encouraged to submit documentation or photographic evidence prior to the hearing for consideration.

For additional information or to register for the hearing, you may contact Heather Scheuring, Blight/Transfer Officer at Heather.Scheuring@readingpa.gov or 610-655-6311, within 24 hours of the hearing. **If you require an interpreter, please provide 7-day notice.**

Sincerely,



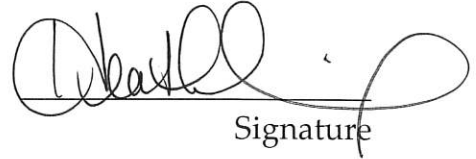
Jamie L. Keith – BPRC Chair


Linda Kelleher – Secretary



PROOF OF POSTING

This notice shall confirm that the Blighted Property Public Hearing Notice was posted at 338 MOSS ST, Reading PA on the 18 day of March, 2026, as required per City of Reading Blighted Property Review Committee Ordinance:



Signature

Heather Scheuring
Print Name

Blight/Transfer Officer
Position

State of Pennsylvania
County of Berks

Subscribed and sworn or affirmed before me on this ____ day of _____,
20____.

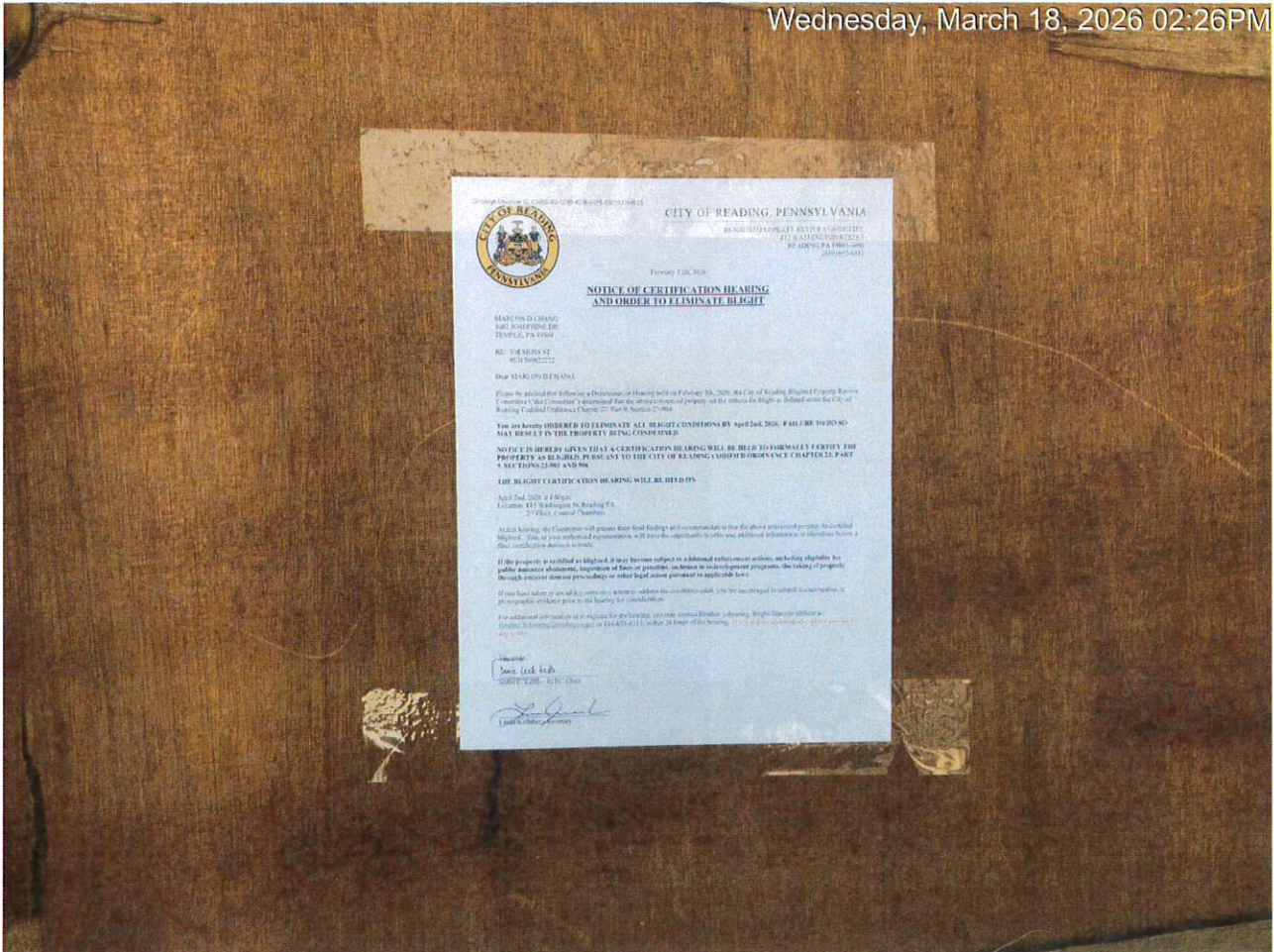
Notary Public

Commission Expires on _____

Wednesday, March 18, 2026 02:26PM



Wednesday, March 18, 2026 02:26PM





Certification Hearing

April 2nd, 2026

SWORN AFFIDAVIT

338 MOSS ST

Owned By: MARLON D CHANG
1002 JOSEPHINE DR
TEMPLE, PA 19560

State of Pennsylvania
County of Berks

I, Jennifer Aboon am employed by the Reading Area Water Authority and in my capacity as an employee of and custodian of records for the Reading Water Authority the following information regarding water service for 338 MOSS ST is true and correct to the best of my knowledge:

Water service status:

off

Delinquent Water Amount:

\$13,149.53

Date of Last Water Service:

9/1/09

Trash/Recycling Delinquent Amount:

Sworn to and subscribed before me this 18 day of March, 2026 by _____ (Name), who personally appeared before me, is personally known to me and did take an oath.

Signature of Affiant:

Notary Public:

My Commission Expires on

Commonwealth of Pennsylvania - Notary Seal
Linda A. Kelleher, Notary Public
Berks County
My commission expires April 17, 2028
Commission number 1083048
Member, Pennsylvania Association of Notaries

April 17 2028



COUNTY OF BERKS, PENNSYLVANIA

Tax Claim Bureau

Services Center, 2nd Floor
633 Court Street
Reading, PA 19601

Phone: 610.478.6625
Fax: 610.478.6644
E-mail: taxclaim@berkspa.gov

NICOLE E. BLANDING, Tax Claim Director

March 17, 2026

I, **Ada Navarro**, in my capacity as an employee of the Berks County Tax Claim Bureau, which is the custodian of delinquent Berks County Tax records, certify the attached Statement of Accounts are true and accurate to the best of my knowledge. Each statement provides complete details of the requested property location, and outlines the delinquent balances owed, along with the years to which they pertain.

If you have any questions, please feel free to contact me a 610-478-6625, ext:5645, or via email anavarro@berkspa.gov, during normal business hours Monday-Friday, from 8am-4pm.

Best regards,

Ada Navarro
Berks County Tax Claim/Treasurer
anavarro@berkspa.gov



COUNTY OF BERKS, PENNSYLVANIA

Tax Claim Bureau

Services Center, 2nd Floor
633 Court Street
Reading, PA 19601

Phone: 610.478.6625
Fax: 610.478.6644
E-mail: taxclaim@berkspa.gov

NICOLE E. BLANDING, Tax Claim Director

Owner: CHANG MARLON D
1002 JOSEPHINE DR
TEMPLE, PA 19560-9574
Location: 338 MOSS ST

PIN: 09531769022222
District: CITY OF READING - 09
School District: READING
Description: 2 STORY BRICK/MASONRY

Current A.V.
23,700
Deed Book / Page
2013 / 040382

STATEMENT OF ACCOUNT

Tax Year 2024 (Regular)

CHANG MARLON D

Docket Year / Num: 2025 / 5179

	<u>Face</u>	<u>Penalty</u>	<u>Interest</u>	<u>Cost</u>	<u>Total</u>	<u>Paid/Refund</u>	<u>Reductions</u>	<u>Balance 3rd P.</u>
County	197.78	19.78	17.93	236.37	471.86	0.60	0.00	471.26
District	429.66	42.97	38.94	0.00	511.57	0.00	0.00	511.57
School	424.94	42.49	38.61	0.00	506.04	0.00	0.00	506.04
Total 2024 Taxes Due:								1,488.87

Tax Year 2025 (Regular)

CHANG MARLON D

County	213.61	21.36	1.76	45.00	281.73	0.00	0.00	281.73
District	429.66	42.97	3.54	0.00	476.17	0.00	0.00	476.17
School	424.94	42.49	3.51	0.00	470.94	0.00	0.00	470.94
Total 2025 Taxes Due:								1,228.84

Total Delinquent Taxes Due: **2,717.71**

GOOD THROUGH 03/17/2026

STATEMENT OF RECEIPTS

<u>Rcpt # / Trn #</u>	<u>Tax Year</u>	<u>Date Paid</u>	<u>Amount Paid</u>	<u>Payment Type / Reference</u>	<u>Payor</u>
<u>Payment Type: Check</u>					
98918 / 120675	2024	08/18/2025	0.60	Check	0000010110
Total Payment Type: Check			0.60		
Receipts Grand Total:			0.60		



Certification Hearing
April 2nd, 2026

SWORN AFFIDAVIT
338 MOSS ST

Owned By: MARLON D CHANG
1002 JOSEPHINE DR
TEMPLE, PA 19560

I, Heather Scheuring, am employed by the City of Reading in its Property Maintenance Division and in my capacity as an employee of and custodian of records for the City of Reading Property Maintenance Division, the following information regarding codes violations for **338 MOSS ST** is true and correct to the best of my knowledge:

(3) Work Orders (1) Unpaid (2) Paid
(5) Notice of Violation – See Attached

Inspection Status:

Passed: _____ Failed: 1/21/26

Placarded: Unlawful 7/16/13

Housing Fees Unpaid: \$ 1240.00

Amount in Collections: \$ 850.00

Miscellaneous Fees Unpaid: \$ 954.28

Amount in Collections: \$ Ø

() CSC Calls/Complaints: See attached

Owner in contact: (Y) (N) _____

Sworn to and subscribed before me this 18
day of March, 2026 by Heather Scheuring,
who personally appeared before me, is personally
known to me and did take an oath.

Signature of Affiant:


Commonwealth of Pennsylvania - Notary Seal
Linda A. Kelleher, Notary Public
Berks County
My commission expires April 17, 2028
Commission number 1083048
Member, Pennsylvania Association of Notaries

Notary Public:



My Commission Expires on:

April 17 2028

- (7) QOL.001 – Accumulation of Trash
() QOL.002 – Animal Maintenance and Waste
() QOL.003 – Disposal of Trash/Rubbish
(13) QOL.004 – High Grass/Weeds
() QOL.005 – Littering/Scattering Rubbish
() QOL.006 – Motor Vehicle Nuisance
() QOL.007 – Operating a Food Cart Illegally
() QOL.008 – Operating/Vending Without Permit
(1) QOL.009 – Outdoor Placement of Indoor Furniture
() QOL.010 – Illegal Dumping
() QOL.011 – Littering by Private Advertising Matter
() QOL.012 – Snow/Ice Removal
() QOL.013 – Storing of Waste Containers
() QOL.014 – Storing of Appliances in Public View
() QOL.015 – Storing of Hazardous Material
() QOL.016 – Storing of Recyclables
() QOL.017 – Storing/Serving Potentially Hazardous Food
() QOL.018 – Swimming Pools in Good Repair
() QOL.019 – Violating Terms of Vending Lease
() QOL.020 – Failure to Obtain Permits in Historic District
() QOL.021 – Satellite Dishes in Public View – Hist. Dist.
() QOL.022 – Failure to Have Licensed Trash Hauler
() QOL.023 – Unregistered Dumpster

BERKS COUNTY, PENNSYLVANIA

BERKS COUNTY, PENNSYLVANIA
 PARCEL: 0953176902222
 CHANG MARLON D

01 - CITY OF READING
 S19 - READING SCHOOL DISTRICT
 338 MOSS ST
 READING

Site Location: 338 MOSS ST
 Description: 2 STORY BRICK/MASONRY

Land Use Code: 112R - 2 STORY BRICK
 ONE FAMILY ROW HOME
 Municipality: 09 - CITY OF READING
 Taxing District: 01 - CITY OF READING
 School District: S19 - READING
 Class: R - Residential

Current Assessment

Tax Year	2026
Homestead	
Actual Land	10,600
Actual Building	13,100
Actual Total	23,700
Taxable Land	10,600
Taxable Building	13,100
Taxable Total	23,700

Ownership

Owner 1 CHANG
 MARLON D
 Owner 2
 Care Of
 Mailing Address 1002
 JOSEPHINE DR
 TEMPLE, PA
 19560
 Resident/Non-Resident

Sales and Deed Information

Sale Date	Sale Price	Validity Code	Instrument #	Deed Book	Deed Page
09/19/2013	\$850	00 - VALID SALE		2013	040382

ADDL DEED 1 BK/INST:
 ADDL DEED 1 PAGE:

ADDL DEED 2 BK/INST:
 ADDL DEED 2 PAGE:

ADDL DEED 3 BK/INST:
 ADDL DEED 3 PAGE:

Lot #:

Id	Request Type	Description	Address
1263412	Graffiti vandalism removal	graffiti on fence and garage and side of building	338 Moss St, Reading, PA 19604, USA
4634090	Structure	Knocking down walls & remodeling. Now they cracked the wall @ 340 Moss St & now mice are coming in.	338 Moss Street, Reading, PA, USA
4634100	Over grown grass and weeds	high weeds, they are 6-8 ft high.	338 Moss Street, Reading, PA, USA
6249135	Over grown grass and weeds	over grown grass and weeds and there are wild animals coming into the neighboring yard. He will allow inspector onto his property to see condition of the property	338 Moss Street, Reading, PA, USA
6401829	Over grown grass and weeds	over grown grass and weeds	338 Moss Street, Reading, PA, USA
8249615	Over grown grass and weeds	Owner of 340 moss st indicates at this property 338 moss st in the back the weeds are 8ft high and now he has a rodent problem and says this a yearly issue. If access is unavailable contact 340 moss st. to get to the backyard.	338 Moss Street, Reading, PA, USA
8266689	Over grown grass and weeds	Caller indicates this property grass is really high she has a rodent problem now due to the grass not being cut caller says this is an issue every summer .	338 Moss Street, Reading, PA, USA
8420468	Over grown grass and weeds	very high grass/weeds in front and back. now causing rodent issue	338 Moss Street, Reading, PA, USA
8420509	Meet with the Mayor	caller is very upset about high weeds and grass at this address. she has put through several sr's and homeowner has been issued violations but refuses to cut the grass until October every year. she now wants to speak with the mayor about it	338 Moss Street, Reading, PA, USA
8550515	Over grown grass and weeds	over grown weeds and grass they are over 6 to 7 feet high they are seeing a lot of animals coming from this property onto the neighboring properties. This is the 4 complaint about this property. He will allow inspectors onto his property to see the violation.	338 Moss Street, Reading, PA, USA
8629355	Over grown grass and weeds	He is reporting this property again for over grown grass and weeds which is 7' high. He wants something done to clean out this yard. He received a complaint from the tenant that an animal came after one of the children. He will allow inspectors or cleaning crew to come on his property to access the neighboring property.	338 Moss Street, Reading, PA, USA
13768420	Dead animal	There is a dead cat on the sidewalk near Met Ed substation the building looks abandoned.	338 Moss Street, Reading, PA, USA
PMD4004	Abandoned Property	caller says the abandoned property is attracting rats and looks bad for the other houses. caller would like to speak to a inspector see what can be done.	338 Moss Street, Reading, PA, USA
PMD7973	Over grown grass and weeds	high weeds, property is abandoned.	338 Moss Street, Reading, PA, USA
PMD8767	Over grown grass and weeds	over grass and weeds there has been several complaints about this property it still has over grown grass and weeds neighbors are starting to see skunks, rats, and other animals coming the yard. Mr. Mixon will give permission for inspector to come on his property at 340 Moss St to view violation.	338 Moss Street, Reading, PA, USA
PMD8911	Over grown grass and weeds	High weeds in the rear	338 Moss Street, Reading, PA, USA

City of Reading
Property Maintenance Division
Inspection Report

Case: 223703

Inspection: 510212

Insp Type: N.O.V.

Date: 11/27/2017

Address: 338 MOSS ST, READING 19604-

Owner Information:

Name: CHANG MARLON D
Address: 1002 JOSEPHINE DR
TEMPLE PA 19560-

Property Information:

of Commercial Units: 0
of Units: 1
of Rooms: 0
Owner Occupied Unit? N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
5	APT# FLOOR 0 EXREAR RM#0	PR-302.1	Exterior Rear of property open unsecured (basement hatch)	

This is to certify that a property inspection has been performed by:

Inspector: PLACIDO, RENE

Phone: (610)655-6107 x

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By: _____

Date/Time: _____

City of Reading
Property Maintenance Division
Inspection Report

Case: 223703

Inspection: 592068

Insp Type: N.O.V.

Date: 08/14/2020

Address: 338 MOSS ST, READING 19604-

Owner Information:

Name: CHANG MARLON D
Address: 1002 JOSEPHINE DR
TEMPLE PA 19560-

Property Information:

of Commercial Units: 0
of Units: 1
of Rooms: 0
Owner Occupied Unit? N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
10	APT# FLOOR 0 ENTBLD RM#0	PR-301.2	It is the responsibility of the property owner to maintain the exterior in compliance with code requirements	
10	APT# FLOOR 0 ENTBLD RM#0	PR-301.3	a work order may be submitted to abate the violations and the charge there in shall be charged to the real estate	
10	APT# FLOOR 0 EXREAR RM#0	NOTE	Multiple complaints have been registered about this concern. Previous QOL's 7/27/20-1733714 7/1/20-1732139 7/13/19-1683698 6/18/20-1681510	
5	APT# FLOOR 0 EXREAR RM#0	PR-302.4	Cut and dispose of all weeds properly	

This is to certify that a property inspection has been performed by:

Inspector: MELENDEZ, JAREL

Phone:

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By:

Date/Time:

City of Reading
Property Maintenance Division
Inspection Report

Case: 223703

Inspection: 592097

Insp Type: N.O.V.

Date: 08/19/2020

Address: 338 MOSS ST, READING 19604-

Owner Information:

Name: CHANG MARLON D
Address: 1002 JOSEPHINE DR
TEMPLE PA 19560-

Property Information:

of Commercial Units: 0
of Units: 1
of Rooms: 0
Owner Occupied Unit? N

Listed below are violation(s) of City Ordinance

DAYS TO COMPLY	LOCATION	SECTION	COMMENTS	STATUS
10	APT# FLOOR 0 ENTBLD RM#0	PR-301.2	It is the responsibility of the property owner to maintain the exterior in compliance with code requirements	CITED
10	APT# FLOOR 0 ENTBLD RM#0	PR-301.3	a work order may be submitted to abate the violations and the charge there in shall be charged to the real estate	CITED
10	APT# FLOOR 0 EXREAR RM#0	NOTE	Multiple complaints have been registered about this concern. Previous QOL's 7/27/20-1733714 7/1/20-1732139 7/13/19-1683698 6/18/20-1681510	CITED
5	APT# FLOOR 0 EXREAR RM#0	PR-302.4	Cut and dispose of all weeds properly	CITED

This is to certify that a property inspection has been performed by:

Inspector: MELENDEZ, JAREL

Phone:

I also understand that I have the right to file an appeal concerning this inspection within 15 days of receipt.

OWNER/AGENT:

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Approved By:

Date/Time:

FCE067

**City of Reading**

815 Washington Street, Reading, PA
19601

Case Number: CCPMD-2403-00173**Violation
Notice****Case Type: RPA - Code Case Property Maintenance****Date Case Established: 03/19/2024****Compliance Deadline: 04/08/2024****Owner:** CHANG MARLON D**Mailing Address**

CHANG MARLON D
1002 JOSEPHINE DR
TEMPLE, PA 19560

Notice of Violation for the following location:**Address****Parcel**

338 MOSS ST
READING, PA 19604

09531769022222

This inspection report is limited to violations identified under the City of Reading's Property Maintenance Code. It does not include, represent, or certify compliance with any other provisions of the City of Reading Code of Ordinances, including but not limited to the Housing Registration and Rental Licensing requirements, nor does it address pending or outstanding administrative fees, fines, permits, or enforcement actions associated with the property.

Violation: PR-301.3 - VACANT STRUCTURES AND LAND

All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

Corrective Action: Please remove and properly dispose of all trash /rubbish in the rear exterior and board up the entrance to the rear exterior.

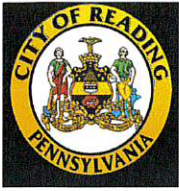
Compliance Date: 04/08/2024

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Sincerely,

Eduardo Alvarez
Property Maint. Inspector

**City of Reading**

815 Washington Street, Reading, PA
19601

Case Number: CCPMD-2508-02997**Case Type: RPA - Code Case Property Maintenance****Date Case Established: 08/11/2025****Compliance Deadline: 09/08/2025****Violation
Notice****Owner:** CHANG MARLON D**Mailing Address**

CHANG MARLON D
1002 JOSEPHINE DR
TEMPLE, PA 19560

Notice of Violation for the following location:**Address****Parcel**

338 MOSS ST
READING, PA 19604

0953176902222

This inspection report is limited to violations identified under the City of Reading's Property Maintenance Code. It does not include, represent, or certify compliance with any other provisions of the City of Reading Code of Ordinances, including but not limited to the Housing Registration and Rental Licensing requirements, nor does it address pending or outstanding administrative fees, fines, permits, or enforcement actions associated with the property.

Violation: PR-302.4 - WEEDS

All premises and exterior property shall be maintained free from weeds or plant growth in excess of six (6) inches (152.4 mm). All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

Corrective Action: cut all grass in excess of 6in**Compliance Date:** 09/08/2025

Please be advised that repairs or alterations to any electrical, mechanical, or plumbing system will require a Building and Trades permit issued to a contractor licensed by the City of Reading. Likewise, any repairs or alterations to any structural element or means of egress components (stairs, doors, handrails, etc.) will also require a Building and Trades permit. Property owners will be expected to supply proof of permit issuance at the time of re-inspection. For any clarification regarding building permit requirements, call Building and Trades at 610-655-6284 or stop by City Hall at 815 Washington St., Room 1-27, Monday through Friday, between the hours of 8:00AM and 4:00PM. Any exterior alterations to be undertaken at properties located in a locally designated historic district require review and approval by the Historic Preservation Specialist/Officer or the Historical Architectural Review Board (HARB).

Thank you for your cooperation.

Sincerely,